

INFORMATIONAL HANDOUT FOR REMOTE HEARINGS

Remote Public Informational Hearing

The public informational hearing will be conducted remotely via electronic means. The public will also be able to access and participate in the remote hearing by dialing in through telephone.

Accessing the Hearing

Please refer to the hearing notice and agenda for information on how to access the remote hearing. Please note that whether you join by telephone, computer, or device, you may be put on hold or in a waiting “room” until granted access to the hearing. You also may be muted or restricted from using any chat function until the public comment portion of the hearing.

Participation

The Selectboard will follow its agenda and allow public attendees to participate through voice (audio) means where feasible or alternatively using any chat function during the designated public comment periods on the agenda and at other applicable times as needed.

Initially, the hearing host/organizer will mute all participants. This is necessary to control background noise. The host/organizer will then unmute participants or allow participants to unmute themselves when invited to speak by the Selectboard Chair.

Please review the following guidelines:

- The Chair will invite comment:
 - during the time designated on the agenda for public comment;
 - during any open public comment period, if applicable; and
 - other times as determined by the Chair.
- When a participant/attendee is unmuted, they must state their name before commenting.

When the Selectboard adjourns the hearing, the host/organizer will end the electronic hearing by turning off/closing the remote hearing software. Attendees will be automatically disconnected.

Minutes and other public records that were part of the hearing will be made available in accordance with VT’s Open Meeting and Public Records Laws.