

Leach Public Library Trustees Meeting July 9, 2019

Present were Judy Jackson, Margie Morley, Danielle Ingalls, Laurie Green-Holland, Phillis Mosher, Robin Kay, Gretchen Bittner, Adrien and Ed Helm, Theresa Riley, Evelyn Kennison.

The meeting was called to order at 10:35 am. There were no additions or deletions to the agenda, and no public comment.

The group talked with Town Treasurer Danielle Ingalls about second quarter budget vs actual spending. The Library account is overdrawn because of the new oil tank and work in the basement to assure safety for classes. Danielle stated that savings from another area could cover this, or money could be pulled from the reserve account. She estimated that there is approximately \$4000 in this reserve account.

The \$500 for contract services covers Sue Vanhouwe's website services. It was mentioned that the library's website covers some town business, such as the town plan. Judy will ask the selectboard to give money for this.

It was mentioned that the selectboard has begun the process to apply for Village Center Designation. This will give Irasburg more opportunities to apply for grants for many projects. A representative of VT Preservation Trust is already looking at repairing the gazebo.

It was decided to wait until closer to the end of the year to decide what to do about deficit amounts. Danielle was invited to come to a meeting each quarter, and she agreed.

The next agenda item concerned a separate bank account for the Enrichment Program. Molly sent notes urging this. Robin felt that one account, with several sections or sub-accounts, should be kept. It was decided not to create a separate account. Molly, Gretchen and Robin will come up with the list of sub-accounts.

Danielle suggested putting the money from the reserve fund into an interest-bearing account. Everyone felt quick access to the money is important. Danielle will look up interest rates and get back to us.

The town's Harvest Fair will be held on October 5 this year. Danielle mentioned sponsors and some the activities being planned. There will be brochures and other advertising. Gretchen and Molly will work together to plan games or projects for the children.

A discussion of the Dolly Parton Imagination Library with Adrien and Ed Helm followed. Phillis asked them about publicity for a "kick-off." The trustees feel we should take part in the program for a bit before this happens. Mr. Helm stated that this publicity is not required. He also mentioned that some near-by communities are interested in this program.

Judy stressed that a good relationship with local media has been built by the town and library. Any press communication involving Irasburg need to signed off and approved. Mr. and Mrs. Helms agreed to this. Judy and Phillis will be the contacts for notices. They gave a check to the Library for \$2000 to start the program. Ed will send the necessary forms to us. He will also send information to the head of the Dolly Parton Imagination Library.

Gretchen reported that the My Weekly Reader Program has had a low turnout but will continue. It was suggested that a notice could be put on the Book Sale sign.

A new sign to post upcoming events for the town is being put up on the common and should be completed soon.

Eleven students will attend the summer enrichment program, Art Around the World. Gretchen reported that there will be little expense, since one of the instructors is using material they have on hand.

The purchase of a new rug was discussed next. Laurie asked where the money would come from. It was felt that repairing the library steps should come first. Judy stated that Village Center Designation will help get money for things like the library steps. Hopefully a plan will be set up for completing various projects in town. It was decided to wait on the rug purchase. Perhaps the trustees could have a separate fund-raiser.

Evelyn will check with Sue Vanhouwe about posting library meeting minutes on the website. The trustees signed the June minutes and the expense reports. There were expenses of \$197.03 and salary of \$583.

The next meeting will be on August 13 at 10:30 am. The meeting adjourned at 12:20 pm.

Submitted by Evelyn Kennison