

Minutes of the Board of Trustees  
Leach Public Library  
Wednesday, October 5, 2022

Trustees in Attendance: Gretchen Bittner, Brian Arant, Phyllis Mosher, Judith Jackson, John Miller, Cheryl Hogan, Kate Ives

Absent: Teresa Piette

Staff in attendance: Trisha Ingalls, Colette Houle

1. Phyllis Mosher called the meeting to order at 7:01pm
2. Public Comment Period: No public Comments.
3. Coe & Coe Architects Discussion regarding schematics:

Meeting was attended by James Coe of Coe & Coe Architects.

Discussion: Board discussed several aspects of the proposed design for an addition to the library building that would make it accessible to everyone. The design should include a wheelchair accessible ramp with appropriate slope, an elevator that will provide access to both floors of the building, possibly a new public restroom, creation of a wall around the furnace or moving/replacing it to make the lower level safer and for the public.

The addition will be sensitive to the historic building, while following the regulations of the Historical Preservation Society. James Coe will research the legal property lines with the Town Clerk. Access to the ramp must be addressed (i.e. sidewalk, curb cuts etc). Trisha will find and share with the architects any previous attempts at designing a similar addition to the building.

The Board discussed potential options for funding the addition, including grants, government agency programs, and community fundraising. James Coe will return with revised plans for further discussion at the next meeting.

4. Consent Agenda:

- a) Minutes of the September Meeting
- b) Director's Report

Discussion: Last month's minutes signed and approved by all Board members in attendance. Trisha and Colette are planning a craft event on October 15, to coincide with the town's Kid Swap and a local Chicken Pie dinner. The library has received many new books, including Spanish Language books. The book sale earned approximately \$200 and brought in lots of visitors. Story hour will begin October 7.

5. Finance/Treasurer's Report:

Last month's report, and amendments from July and August, signed and approved by all Board members in attendance.

6. Elect Treasurer and Secretary:

Cheryl Hogan was nominated by Judith to the position of Treasurer, all voted in favor. Kate Ives was nominated by Judith to the position of Secretary, all voted in favor.

7. Oath of Allegiance:

Phyllis, Brian, and Kate took the Oath of Allegiance and signed accordingly.

8.Events:

The daffodils have arrived, Judith will advise of next steps. Gretchen would like to organize a Christmas themed craft event, possibly ornament making. The Irasburg Village School students will begin making regular visits to the Library. Trisha will look into organizing a Trunk or Treat, possibly with help from the Irasburg PTA, event for Halloween.

9. Other Business: None

10. The meeting was adjourned at 8:09pm on a motion from John.