

Minutes of the Meeting of the Board of Trustees
Leach Public Library, Irasburg, VT
Tuesday, July 13, 2021

In attendance:

Trustees: Gretchen, Judith, Kate, Trisha

Staff: Colette

Absent: Molly, Phillis

1.Call to Order

The meeting was called to order at 10:35 a.m. by Gretchen.

2.Public Comment

No members of the public present.

3.Consent Agenda

Approval of the consent agenda was moved by Judith, seconded by Kate. All in favor.

4.Financial Update

The Library needs a treasurer. Currently, no member of the Board of Trustees feels comfortable taking on that role. The Town Clerk turned down our request to perform this function for pay. Robin Kay was proposed. Gretchen will reach out to Robin to ask if she would perform the function of Treasurer, for pay, until a Library Director is hired.

No financial report today.

5.New Business

- a) Change to open hours on Saturdays: The Saturday hours pre-pandemic were 10:00 a.m. to 4:00 p.m.; currently, they are 10:00 a.m. to 1:00 p.m. Colette would like to change the Saturday hours from 10:00 a.m. to 3:00 p.m. to make the library and book sale available to children and adults outside and gathered in Irasburg during the summer months. Trisha moved to change the summer hours from 10:00 a.m. to 3:00 p.m. on Saturdays effective immediately, with a second by Judith. All in favor. Colette will contact *The Barton Chronicle* with the change and will update Facebook; she will reach out to Suzie to change the hours on the website.
- b) Book sale update: Colette said the sale is going great so far, especially with parents and teachers reaching out to get themed books. Many people say they are coming into our library for the first time because of the sale.
- c) VT League of Cities and Towns Inspection Report Findings: Gretchen may have the metal plate covers indicated; the wooden ladders will be brought upstairs for the sale on July 17th (Irasburg Day), thereby addressing the issue of access to the fuse box.
- d) Furnace: It clicks but doesn't come on, and hasn't put out heat since March. It was recommended that we switch fuel providers to Fred's so that we can also use them for repairs and emergency service. Gretchen will call Fred's to set it up.
- e) Online lending library: Kate gave an update on the online library subscription. It is not very expensive; however, it is 100% volunteer-run, so our own staff would need to learn how to use it and be able to show library patrons how to sign up for it. Colette is willing to learn how to do this. There is a \$300 sign-up fee, and then our total cost for the service will be approximately \$200/year. This includes the MANGO language learning program. Judith moved to accept the cost and have us signed up for the online lending service; seconded by Trisha. All in favor. Kate will go ahead with this process.

6.Enrichment

- a) Summer Art Kits: Four sold so far, but we will keep them out and available throughout the summer.
- b) Grant Update: See attached report.
- c) First sub-committee meeting: Margie has agreed to be on the sub-committee, along with Kate's son and Trisha's daughter. Gretchen will reach out to all sub-committee members to schedule a date for our first meeting, preferably over food and drinks.

7. Library Director

- a) Job Description: we were not 100% prepared to vote on the JD at this meeting. Trisha offered to download it from Google Drive, review, and email to the Trustees as an attachment for final review.
- b) New Jones Library Director (Jeanette Powell): She has started her new role in Orleans, and she has also been into the Irasburg Library several times and has expressed interest in the part-time Director job here.
- c) Select Board Meeting: It was agreed that we should develop a communication strategy before attending a Select Board meeting to discuss the funding needed for the Library Director position. We should emphasize the it is "Our Town's Library" and a hub for community, as well as much needed meeting space.

8. Other Business

No other business.

9. Adjourn

The meeting was adjourned at 10:45 a.m. on a motion from Trisha.