

LEACH PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, June 8, 2021

Call to order: 10:45

Members Present: Gretchen Bittner, Molly Veysey, Phillis Mosher, Kate Ives, Trisha Ingalls

Also present: Colette Houle, Assistant Librarian

Public Comment: No members of the public were present

Business of the Board:

May minutes – approved

Treasurer's Report, Expense Report, Revenue Report – approved

Financial Update:

Gretchen reported on her discussion with Danielle Ingalls, Town Clerk, as follows:

The library budget surplus was put into the town's general fund. Danielle will check with the auditor to see if it can be reinstated.

Since the library has no purchasing policy, purchases must go through the town, although there are no restrictions as to what the library can purchase.

Danielle stated that the library has open accounts at local businesses including The Front Desk, EM Brown, JB Colton's and the Pick & Shovel. Gretchen will check with her to see if Colette and the board need to have their names on the accounts in order to make purchases.

Colette would like to find out if the library could create a discretionary or miscellaneous account.

Gretchen will ask if we can transfer funds from the reserve account.

With regard to C-700 for books and periodicals, it was decided to use surplus enrichment funds this year (COVID resulted in reduced enrichment opportunities), and use reserve monies henceforth.

Kate has learned of a couple of inexpensive booksellers including Book Depository and World Book Online.

Treasurer:

It was voted to ask Danielle Ingalls if she would consider the position of library treasurer at her current rate, not to exceed three hours per month. Gretchen will ask her and report back at the next board meeting.

Enrichment Program Sub-Committee

This committee would help plan activities for each semester and for summer sessions. Kate Ives volunteered to join Molly and Gretchen. Bonnie Kohler might be asked if she is interested, along with Margie Morley, as well as some students – possibly Sophia Ingalls and Alden Ives.

Grant Applications

Trisha has volunteered to be our grant writer. She has been in contact with Dave Snedeker (NVDA) and will review our last submission to fund an access feasibility study.

This week, Trisha is also submitting an Arts Impact Grant application that would help fund the enrichment program.

Events:

Book Sale

Colette stated that the sale is less to raise money than to get people to come into the library, which it does. A discussion was held about putting books outside on Irasburg Day, as well as the possibility of giving books away.

Howard Mosher Day

Phillis would like to have the board take some time to plan what type of annual celebration would best honor Howard's memory.

Irasburg Day

We would like to sponsor an activity and will discuss this at the July meeting.

Library Director:

Colette feels that she does not have the education and technological expertise for this position but will happily remain assistant librarian and will be more than willing to assist whomever the board ultimately hires. More time will be spent researching the position requirements before the job is posted.

Other Business:

Kate will look into the library's possible use of the Green Mountain Library Consortium, which makes e-books, etc. available. She and will follow up on how to join, order, etc.

The meeting was adjourned at 12:00 p.m. The next meeting will take place at the library on Tuesday, July 13, 2021.