

Minutes of the Meeting of the Board of Trustees

Leach Public Library Irasburg, VT

Tuesday October 12, 2021

The meeting was held at the Leach Public Library Irasburg, VT.

In Attendance:

Trustees: Molly, Gretchen, Kate, Judith

Absent: Trisha, Phyllis

1. Call to Order by Molly 1:10pm
2. No public comment
3. Consent Agenda Sep. 14, 2022 signed

Financial Discussion:

- New Treasurer Jeanette Powell asked a few clarifying questions about bills.
 - The library received a check for \$5k in grant money from the Vermont Community Foundation.
 - Gretchen turned in some old enrichment fees and hours for enrichment coordination fees.
 - Molly will remind Danielle to transfer \$1500 from the library's enrichment budget to books & magazine purchases.
4. Building maintenance
 - Judith attended a recent Selectboard meeting, the town has offered to have the road crew look at and fix the exterior stair that has deteriorated.
 - Butler's has replaced a belt in the furnace, although it does operate and generate heat, it is still very loud and requires a new bearing. This part has been ordered via Butler's. The cover to the furnace has been removed temporarily while waiting for the part to arrive, no children are to be allowed in the basement until the cover can be replaced. If needed, Gretchen will follow up with Butlers.
 - Colette has requested help to shut the upper half of some of the large windows, Kate and Gretchen will help.
 - Laurie has offered to request that her chimney sweep stop by and check the library chimney flu.

5. Fundraising

- The Edible Auction held at last month's Fall Festival raised \$643 through many (approximately 50) generous donations of goodies, and the help of Randy Royer as auctioneer.
- Next year consider hosting a bake sale, as many people were keen to buy the goodies when viewing them prior to the start of the auction, but whom couldn't or didn't stay for the auction itself.
- The Annual book sale (mid July- mid October) raised \$485

6. Enrichment

- Story hour: Due to concerns about indoor activities during the ongoing COVID pandemic, discussions of starting Storytime again has been postponed.
- After school Enrichment: OCSU has started offering afterschool enrichment programming for the local elementary schools. The board has decided that a formal program offered by the library would be an unnecessary duplication of efforts. However, the board has determined that occasional "one off" programs and events could be excellent supplemental offerings from the library to the community.
- Gretchen, Kate, and Colette will look at existing art and craft supplies with the idea of creating some "grab and go" project bags for kids at no cost to the families.
- The board also discussed the possibility of a book club for older children

7. Grants

- Vermont Community Foundation check for \$5k arrived.
- AARP grant for \$2,050 has been approved

8. Library Director

- Judith has drafted a communication plan to help organize the message given to the Selectboard to further the board's plan to hire a Library Director. She will upload her plan to google docs to be reviewed, added to, and adjusted b
- Jeanette has offered to create a sample 5year business plan that could help the Selectboard understand how beneficial a library director would be to the library and the wider community.
- Jeanette as also offered to create a list of benefits to hiring a director, that she recognizes as a director, to share with the board and the town.
- The board needs to act quickly to present this information to the selectboard before budgets are set in stone for the next fiscal year.

9. Other

- Future meeting times for the board will need to be adjusted due to changing schedules. November will likely be an evening meeting.

10. Adjourn 2:11pm