

Leach Public Library

Leach Public Library Board of Trustees Meeting

Tuesday, January 14, 2020

Attending were: Phillis Mosher, Laurie Green-Holland, Margie Morley, Gretchen Bittner, Molly Veysey, Judith Jackson and Robin Kay

The meeting was called to order at 10:30 AM

- Additions and deletions
  - Laurie Green-Holland shared that Laura Kennan from the state library board will be coming to our March board meeting on March 10, 2020 ... to share information re the state of Vermont library and answer any questions we may have
  
- Consent agenda
  - Minutes signed
  
- Public comment – none
  
- Energize Vermont – Becca White (who is a state rep) requested to hold “office hours” at the library on Monday, February 3<sup>rd</sup> and 17<sup>th</sup> re being available to inform the community about Energize Vermont.
  - Irasburg is one of the local “targeted” communities (community with a high energy burden) chosen to benefit from the \$10000 available for energy improvement use
  - Library could use new side windows ... insulation in basement ...
  - Gretchen is going to “put something together” to start the request for the library
  - Discussion on getting these dates/info out to the public ... via Facebook, Town Common Notice Board, Front Porch Forum – Judith took info to pass along to Danielle, Town Clerk, for the Notice Board
    - ??? Judith will put on Facebook and FPF???
  - Side conversation – window dressers ... inserts for storm windows ... company out of Maine teaches communities how to do this ... would need a local person to head up ...
    - Glover has an energy team in place ... could be contact for info?
  
- Library staffing
  - Laurie reported that Collette will not be available to cover her Saturday afternoon hours for the next few weeks (1:00 – 4:00 PM)

- Judith, Phillis, and Robin will fill in for her ... see schedule below:
      - January 18      1:00 – 2:30      Judith
      - January 18      2:30 – 4:00      Phillis
      - January 25      1:00 – 4:00      Robin
      - February 1      1:00 – 4:00      Robin
      - February 8      1:00 – 4:00      Phillis
    - At the February 11 board meeting we will look at next future needs
- Petty Cash – Robin shared information from VLCT re petty cash accounts
  - Discussion on there NOT being a need to keep cash in the library
    - Purchases will be requested through the town clerk e.g., printer toner, paper supplies
    - When supplies are purchased by an individual e.g., baking supplies ... receipt will be presented and reimbursement requested via the monthly Director's Orders
    - When someone is to be paid for working for Collette, request for their payment will be made via the monthly Director's Orders
  - Monies on hand as of today's meeting will be submitted to the town clerk/treasurer
    - \$40.51 cash
    - \$33 already paid to Collette's sub
    - \$126.49 check issued to Laurie – returned to town clerk to be VOIDED
  - Total is \$200 which is amount that had been held back from summer/fall book sale – Oct 2019
- Report on Enrichment Program
  - Molly provided an update on this semester's classes/workshops/activities
  - Monday, January 20 1:00 PM at the library will be a MLK reading and activities for children by Molly
  - Molly shared information re Century21 Grant which OCSU is pursuing; Rochelle Miller is contact
    - Leach library will continue to provide the Irasburg children via the Enrichment Program
- University of Irasburg – season 2 – April 2020
  - Judith will look into asking new Irasburg residents to join the Board of Regents
  - Susie from greenmountaindesigns is ready to add to our website
  - Ideas for classes ...
    - Adult beginner sewing lessons – Lynn Perry

- Metal detecting – Molly Veysey
  - Spanish
  - What are those overhead wires?? – Albert Stebenne
  - Backyard sugaring – Tom Stelter
  - Cribbage – Lahars
  - Paper making – Gretchen Bittner
  - Paint and Sip – Margie Morley
  - History – Molly Veysey
  - Ukulele’s beginners – Sarah Kinsley
  - Tea time – Molly Veysey
  - Commencement dinner discussed – possible stuffed pork loin ... to include class on filleting the pork loin
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- Proposed 2020 Library budget
    - Approved
  - October expense report amended to include bill from Kneeland Masonry
  - January expense report reviewed and approved
  - Date set for February board meeting ... February 11 10:30 AM
  - Meeting ended at 12:30 PM
  - Minutes submitted by Robin Kay