

Minutes of the meeting of the Leach Library trustees

Wednesday, January 3, 2024

7 p.m.

Present: Teresa Piette, Judith Jackson, Cheryl Hogan, John Miller, Brian Arant

Absent: Kate Ives, Gretchen Bittner, Phillis Mosher

Staff in attendance: Trisha Ingalls and Colette Houle

1. Call to Order

John called the meeting to order at 6 p.m.

2. Public comment period

No members of the public.

3. Approve minutes of the November 2023 meeting

Teresa moved to approve the minutes of the December 2023 meeting with the correction that Cheryl was absent at that meeting; the motion was seconded by Judith. Vote: all in favor.

4. Director's report

See attached.

5. Finance report

Approved and signed by trustees.

2024 budget - The library has a \$13,000 residual because some items came in under budget, and because of grants coming in. The select board agreed to roll that over into the 2024 budget so the library won't have to make cuts to its proposed budget.

6. Other business

The library offered meeting space to the volunteer fire department if they need it.

The trustees discussed documenting the capital project once it gets started, and starting a capital campaign. Judith volunteered to start a communications plan.

There will be some winter events happening: the Valentine's Day card making workshop, and two basket weaving classes by Tracie Quirion, plus planning for the University of Irasburg.

Judith said she needs help organizing the University of Irasburg and asked Trisha. Trisha said she can help if it falls within the scope of her duties as library director. Teresa agreed it would be good to have the U of I back to being under the umbrella of the library.

Teresa moved to involve Trisha Ingalls in University of Irasburg planning as the director of the library, the motion was seconded by Cheryl, and voted all in favor.

There are a few spring maintenance activities that will need to be planned, including fixing and straightening the library sign, putting a new liner in the oil furnace flue, and fixing front window casings.

7. Adjourn

The meeting was adjourned at 7:50 p.m. on a motion from Teresa.